**Journal of Eating Disorders**

**Annual Meeting Minutes**

**10am GMT+2 17/09/2015**

**Present**:

In person
Phillipa Hay, Stephen Touyz, Karina Allen, Jon Arcelus, Rachel Bachner-Melman, Carolyn Becker, Sue Byrne, Jennifer Coelho, Ross Crosby, Riccardo Dalle Grave, Ivan Eisler, Manfred Fichter, Anthea Fursland, Hans Hoek, Allan Kaplan, Hubert Lacey, Daniel Le Grange, Paulo Machado, Sloane Madden, Caroline Meyer, Deborah Mitchison, Susan Paxton, Kathy Pike, Janet Polivy, Daniel Stein, Tracey Wade, Blake Woodside, Martina de Zwaan

Teleconference
Jeremy Freeman, Sara Ho, Paul Copeland, Lois Surgenor, Sarah Fogerty, Paulo Machado, Michael Kohn, Sau Fong Leung

**Apologies**:
Evelyn Boon, Jue Chen, Chris Fairburn, Peter Herman, Allison Kelly, Elizabeth Rieger, Janet Treasure, Hunna Watson, Stuart Murray, Riccardo Dalle Grave

**Welcomes**

**New Board Structure:**

* Welcome to Kathy Pike who is the new International Advisor. She will play an important role particularly in dealing with submissions from countries without access to Human Research Ethics Committees
* Welcome to Lois Surgenor and Ross Crosby who are now Associate Editors (handling editors)
* All board members will have received an email inviting them to continue as an editor, or step up to associate or senior editor
* The role “Senior Editor “ was established to recognise the role of experienced reviewers, while establishing a cohort of new reviewers “Editors”
* Board members are now asked to serve a term (e.g., of 3 years)

**Discussion on Peer Review**

* A suggestion was made to re-word invitations to potential reviewers: “… would you *or one of your team* consider reviewing this manuscript…” OR “should you be unable to accept this invitation, we would appreciate suggestions of other potential reviewers…”
* The problem of ‘bogus’ reviewers was discussed. It is important that the reviewers are known to the editorial board - or CVs are thoroughly checked out before accepting a reviewer nominated by an author.
* A suggestion was made to develop a mentoring workshop to teach up-and-coming researchers how to peer-review. This may be offered at the 2016 EDRS.
* There was discussion that authors who have submitted elsewhere previously to submit with their manuscript any previous peer-reviews and responses to peer-reviews, as this may reduce redundancy and assist reviewing. This may be difficult to achieve due to possible confidentiality of reviewers and the need of the board to know who the reviewers of the manuscript are. On the other hand, this does happen if manuscripts have been submitted to other BMC journals.

**New Website**

* A new website ( <https://jeatdisord.biomedcentral.com/> ) has been created along with a new email address ( jeatdisord@biomedcentral.com ) and there will also be more support available for authors to contact

**Publisher’s Report**

* A question was asked as to whether access and publishing statistics could be compared between Journal of Eating Disorders and other eating disorder journals. Sara Ho reported that most of these statistics however are not publically available, so while comparisons may be made with other BMC journals, comparisons cannot be easily made with other journals.

**Promotion of the Journal and Increasing Submissions**

* There was discussion about increasing the awareness of the journal outside Australia
* Options for promotion suggested included a ‘booth’ at the International Conference on Eating Disorders and the EDRS
* Another advertising option was to email institutions who have subscription to BMC open access publishing
* Suggestion was made that special issues and quality systematic review articles are great tools to increase promotion and citations for the journal.

**Impact Factor**

* Sarah Ho reported that the earliest time that the journal could receive its first impact factor would be 2017. This is because it takes 6-12 months of tracking to decide to allocate an impact factor, and then a further 12-24 months for the impact factor to be established and announced. A submission to Reuters is being prepared

**Other**

* Lay summaries for every article will be a returning requirement for submissions
* Springer is joining with the Nature Publishing Group, which will provide new opportunities such as direct transfer of article submissions declined by other journals within the group. However the merger is expected to take some time yet to complete.
* Suggestion was made to award CME credit for reviewers. Sarah Ho responded that it is difficult to become an accredited CME provider however could be a later possibility. Other ways to acknowledge the contributions of Editors will be explored